

CITY OF SANTA CRUZ CITY ARTS PROGRAM

Gift, Loan or Unsolicited Proposal of a Work of Art

DONOR/PROPOSER'S NAME: _____

ORGANIZATION: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE: _____ (Day) _____ (Eve) _____ (Fax)

CONTACT PERSON: _____ **EMAIL ADDRESS:** _____

Please list (in order of preference) the proposed location(s), including name of facility and street address:

1. _____

2. _____

Is the public artwork intended to be **permanent** or **temporary**? (Circle one)

If temporary, please define the exact timeframe:

THE FOLLOWING ATTACHMENTS ARE REQUIRED:

- **NARRATIVE PROPOSAL** including the concept, media, dimensions, timeframe for completion, site preparation requirements, method of installation and estimated annual maintenance costs, on no more than 2 typed pages.
- **PROJECT BUDGET** outlining all costs associated with the project, including design, fabrication and installation (please note that engineer drawings/specs may be required and liability insurance during installation will be required)
- **PHOTOGRAPH and MAP** of the proposed site(s)
- **DRAWING and/or MAQUETTE** of the proposed public artwork, indicating its relationship to the site
- **ARTIST'S RESUME and 3 PROFESSIONAL REFERENCES** on no more than 2 typed pages

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- **10 SLIDES OR PHOTOS OF ARTIST'S PAST WORK** completed during the past 3 years.
- **SLIDE OR PHOTOS LIST** describing the 10 slides or photos, including artist's name, title, media, dimensions, date of completion and location, if public art

I/we understand that I/we must (1) Participate in the City Arts Review Process; and, (2) Present my/our proposed artwork donation for review and acceptance by the City of Austin Art in Public Places Panel and other appropriate boards, commissions and/or neighborhood associations in accordance with the City's *Gifts, Unsolicited Loans And Unsolicited Works Of Art* Policy.

Donor/Proposer Signature

Date