

**PUBLIC ART OPPORTUNITY  
Indiana State University  
College of Health and Human Services  
TERRE HAUTE, INDIANA**



**REQUEST FOR QUALIFICATIONS**

Indiana State University invites applicants for a site-specific project for the College of Health and Human Services. The sculpture will be located indoors in or around the grand staircase on the West side of the new Health and Human Services building. The College of Health and Human Services is located at the corner of Chestnut and 4<sup>th</sup> Street in Terre Haute, Indiana.

**DEADLINES**

Online Account Created by February 3, 2020  
Qualifications and Preliminary Concepts – Due February 21, 2020  
Finalists Campus Visit Between March 23 – April 3, 2020  
Final Proposal Submission – May 3, 2020  
Finalists notified of the selection decision the week of May 8, 2020  
Anticipated Installation September 2020

### **Purpose of the Project**

The College of Health and Human Services (CHHS) seeks an artist to provide a work of art for the CHHS building on the West side of Indiana State University (ISU). The final work will exemplify the focus of the college on the health and wellbeing of humankind and will engage the public, students, faculty and staff. Art that encourages interaction and dialogue will best serve the goals of this project.

Indiana State University is committed to supporting an aesthetically appealing environment that includes art and several recent installations exemplify this ongoing commitment. We encourage an imaginative response to this opportunity that considers the physical location and its surroundings, the educational mission of the College of Health and Human Services, the University community, city residents, and visitors. The sculptures on the ISU campus are open to the public. The sculpture will be designated as part of the Permanent Collection of Indiana State University.

### **Location**

The sculpture will be located indoors in or around the grand staircase on the West side of the Health and Human Services building. The College of Health and Human Services is located at the corner of Chestnut and 4<sup>th</sup> Street in Terre Haute, Indiana. Visitors, students, faculty and staff will regularly encounter the work. The building is located near the West Entrance of the campus, which is the main public entrance of CHHS, and will be highly trafficked by students and faculty coming from parking areas west of the campus. Selected finalists will have an opportunity to visit ISU to view the building and present full proposals and the selected artist will continue to be a part of the exact site selection.



### **About College of Health and Human Services**

In 2007, the College of Health and Human Services was established to create an interdisciplinary environment conducive to meeting Indiana State University expectations for student success and career readiness. We are the second largest college at Indiana State University. The College offers programs in healthcare, social services, wellness and prevention. Graduates can become nurses, physicians' assistants, athletic trainers, physical therapists, health educators, dieticians, fitness trainers, social workers, sports marketing professionals and more. The building also houses some programs for intercollegiate athletics and recreational sports. The college has connections alumni around the nation and the globe, who are making a difference in the health, wellbeing, and welfare of human beings. For more about the CHHS please visit our website

<https://www.indstate.edu/health/>

### **About Indiana State University**

Since 1865, we have stood up: For hard work, for solid values, for sycamore trees, and for students. We believe in public schools, public health, and the public good. We pursue happiness, fairness, opportunity, and the chance for every person to get a great education.

That is why we offer more than 100 majors, 70+ online programs, and endless opportunities for our students (undergraduate and graduate). We challenge them to grow and learn inside and outside the classroom, and to

make an impact on the community, whether right here in Terre Haute or halfway around the world. ISU encourages leadership growth, academic excellence and pride through its award winning community engagement programs. This project is a manifestation of the University's commitment to the campus community, the city and the cultural vitality of the region. To learn more about ISU visit our web site <https://www.indstate.edu/>

Indiana State University is adjacent to Terre Haute's downtown district and plays a major role in the economic vitality and cultural life of the city. The ISU Permanent Art Collection is an impressive collection that includes many works from the Works Progress Administration, Pop and Op art, and more. The Collection also maintains over 20 works of public sculpture that help to illuminate the campus experience. To learn more about the art collection please visit <http://library.indstate.edu/art/>

### **About the City of Terre Haute**

Terre Haute is a lively Midwestern city in West Central Indiana on the banks of the Wabash River with a current population of approximately 61,000. It is the county seat of Vigo County with a metropolitan area population of 170,943. The City is a business, health care, education and arts hub for West Central Indiana, with a major regional art museum (and five other downtown museums), two major hospitals, four colleges and universities, the state's oldest symphony orchestra, theaters, galleries, and a signature collection of public art. It also serves as a major shopping hub for an estimated population of 300,000 from 15 counties in Indiana and Illinois. Sites where you may learn more about Terre Haute include [www.terrehaute.in.gov](http://www.terrehaute.in.gov) [www.terrehauteedc.com](http://www.terrehauteedc.com) and [www.terrehaute.com](http://www.terrehaute.com)

### **Eligibility**

This opportunity is open to practicing professional artists over 18 years of age working with durable materials.

### **Selection Process, Submission Guidelines, and Deadlines**

The College of Health and Human Services is committed to providing for the ISU and Terre Haute communities a completed work of art that is durable and will appeal to a broad constituency including students, faculty, staff, and alumni, as well as city residents and visitors. Artists are encouraged to submit images of past works and preliminary concepts for this space that will demonstrate their ability to create a meaningful, unique, and exciting work of art. Members of the selection committee will view most favorably those submissions that indicate that the artist has reviewed all of the information available and offers evidence of their ability to create artwork with an appealing concept fabricated of suitable materials.

The Selection Committee for this project includes administrators and students of the College of Health and Human Services and Indiana State University, representatives from the ISU Foundation, and The ISU Curator of Permanent Collections.

### **Step 1. Create your account by February 3, 2020**

To create your online account for submitting your qualifications and preliminary concepts please send an email to Ms Lisa Miller, [lisa.miller@indstate.edu](mailto:lisa.miller@indstate.edu) with the following information by February 3, 2020.

- Full Name
- Address
- Telephone Number
- Email address

Creation of your account will be verified by email that includes a link for uploading your qualifications and a preliminary concepts. You will have access to photographs and specifications of the location for the artwork at that time.

## Step 2. Qualifications and Preliminary Concepts – Due February 21, 2020

For full consideration, please upload the following files with your name on the file.

- **Letter of interest** not to exceed one page describing your interest in this project, why your work would be appropriate for this project, and whether you can meet the goals and the timeline of the project within the proposed budget. Please make certain your name, address, e-mail address and phone number are included on your letter.
- **Preliminary Concepts for Artwork** not to exceed three pages (this limit includes any drawings or other informational material). Please describe your preliminary ideas for the artwork including conception, fit with the mission of the College of Health and Human Services, potential materials and methods, and suggested timeline from fabrication to installation. Note that the artwork must fit within the existing architectural design and specifications of the building.
- **Resume or Curriculum Vitae.** If you are submitting as a team, please submit a resume for each member of the team.
- **Up to Ten digital images** titled as follows: Last Name, Image Number, and Artwork Title. Images should portray past work that assists the committee to understand the quality, breadth, and depth of the artist's work and how it qualifies you for this particular project. Please upload high-resolution jpeg images only.
- **Image List** that includes Image Number, Title, Dimensions, Materials, Year and Cost.
- **List of three references** with their current contact information, including phone numbers and e-mail address. Greatest weight is given to references for public art projects.

Please note that incomplete submissions may not receive full consideration. We will notify you by e-mail when we have received your materials and found everything in order. If you do not receive notice by February 24, 2020, please contact Lisa Miller, [lisa.miller@indstate.edu](mailto:lisa.miller@indstate.edu)

## Step 3. Finalists Campus Visit Between March 23 – April 3, 2020

Up to three artists will advance to the finalist stage based on artistic merit, quality and fit of a preliminary concept with the CHHS mission, demonstrated experience, references, ability to work within the stated budget and ability to meet the timeline. We will invite finalists to campus to present their qualifications and preliminary concepts for artwork and to view the location. Finalists expenses are covered for travel, lodging and meals to visit campus at a time and date mutually agreeable to the artist and the selection committee.

## Step 4. Final Proposal Submission – May 3, 2020

Following the campus visit finalists will be asked to submit

- A physical or electronic model/maquette of the proposed artwork. Finalists will receive a \$500.00 stipend toward their time, effort, and materials to create the model/maquette
- **Estimated Budget** not to exceed one page. The artist's total budget for this project shall not exceed \$85,000.00 and is all-inclusive. Please describe the estimated costs for research, design, materials, fabrication, travel, transportation, engineering of the sculpture and its support and anchoring mechanism/structure, insurance, taxes, and any other expenses related to the project not listed as the responsibility of ISU.

## Step 5. Finalists notified of the selection decision the week of May 8, 2020

### Copyright Release

Artists retain rights of all copyrighted materials under the Copyright Act of 1976, 17 U.S.C. § 101 et seq., as the sole author of the Artwork for the duration of the copyright, except as limited by this section. By submitting to this RFQ, those artist(s) responding agree to a copyright release for controlled usage of the submitted

materials for committee distribution, education and publicity purposes. College of Health and Human Services nor Indiana State University shall be responsible for any third party infringement of artists' copyrights.

### **Insurance Requirements**

The Artist will acknowledge that until final acceptance of the Artwork by ISU, any injury to property or persons caused by the Artist's Artwork or any damage to, theft of, vandalism to, or acts of nature affecting the Artwork are the sole responsibility of the Artist, including, but not limited to, any loss occurring during the creation, storage, transportation or delivery of the Artwork, regardless of where such loss occurs.

For the selected artist(s), Indiana State University requires that the final approved contract for professional services specify that the selected artist(s) shall maintain at all times, and at the request of university evidence of required coverage during the term of the contract, at its sole expense:

- Statutory workers' compensation in accordance with the laws of the state where such compensation would be payable. Employers' liability (Coverage B) with limits of not less than \$500,000 per accident.
- Automobile liability insurance on any owned, non-owned or rented vehicle with limits of at least \$2,000,000 per occurrence combined single limit bodily injury and property damage
- Comprehensive general liability, including products liability, completed operations liability, blanket contractual liability, broad form property damage and personal injury liability insurance with limits of at least \$2,000,000 per occurrence combined single limit
- Professional services liability for a limit of not less than \$1,000,000 per occurrence.

Indiana State University shall be named as additional insured and be provided with a certificate of insurance prior to the effective date of the contract or any renewal contract. Indiana State University shall be provided with all renewal certificates within 30 days of the expiration date of any and all policies listed on the certificate of insurance.

### **Indemnification**

- The Artist shall indemnify, protect, defend and hold harmless ISU and its trustees, officers, employees and agents (each a "Covered Person") from and against all liabilities, obligations, losses, damages, judgments, costs or expenses (including reasonable legal fees and expenses) ("collectively "Losses") arising from, in connection with or caused by: (a) any personal injury or property damage caused, directly or indirectly, by any act or omission of Artist; or (b) any infringement of patent, copyright, trademark, trade secret or other proprietary right caused by Artist. This section shall only apply to those acts, or omitted acts, caused by the negligence, recklessness, or intentional acts, or omitted acts of the Artist, and not by personal injury or property damage which arises solely from the acts of another.
- Each Party shall immediately notify the other of any written claim regarding any matter resulting from or relating to the Party's obligations under this Agreement. Each Party shall cooperate, assist, and consult with the other in the defense or investigation of any such claim arising out of or relating to the performance of this Agreement.
- This indemnification will survive the termination or expiration of this Agreement.

### **Disclaimer**

Indiana State University College of Health and Human Services reserves the right to contract one or more artists, or to refuse a contract with any artist.

### **Contract**

Artists may request a copy of the standard contract. Contact Lisa Miller, [lisa.miller@indstate.edu](mailto:lisa.miller@indstate.edu)