



**National
Endowment
for the Arts**
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Visiting the NEA

- Visitors are encouraged to arrive 10–15 minutes early to ensure they have plenty of time to process through security.
- Visitors must be escorted to our offices by NEA staff.
- Instruct your group to arrive at an agreed upon time and place, so NEA staff can sign in all visitors at the same time.
- Parking: there is **no** hourly parking available in the building. There are several garages in the vicinity that offer hourly parking.

Exiting Metro Rail

- The Constitution Center is located at the L'Enfant Plaza Metro stop, on the blue, orange, green, and yellow lines. Use the 7th and D Street exit (illustrated with the blue M for the Metro logo at the corner of 7th and D Street, please see the attached map). This exit will bring visitors to the building doorway of the Constitution Center.
- L'Enfant Plaza has two other exits, 7th and Maryland (red letter A) and 9th and D (red letter B). Visitors should **not** use these exits to access the Constitution Center.

Entering the Constitution Center

- There are two main entrances to the NEA quadrant, SW Quadrant, at the Constitution Center. The first entrance is at the corner of 7th and D streets. The second entrance is at 400 7th Street, opposite the Department of Housing and Urban Development (HUD) building.
- On arrival, visitors need to present themselves to the security desk. Security desks are located at both entrances.
- Visitors will be asked to present their photo ID. Visitors should be prepared to go through metal detectors.
- Visitors may **not** bring firearms and weapons into the Constitution Center.
- Visitors will be asked what meeting they are attending. The security officer will consult the daily NEA visitor list and call the NEA contact names (primary and back-up) on the list.
- Once NEA staff arrives to welcome visitors, then and only then will visitors be asked to sign in.
- Visitors will receive a badge with their name. Visitors should return badges to the security desk when they conclude their visit.
- Visitors may use the cafeteria unescorted.

Photographs in the lobby or other common areas of the building may **not** be taken without the prior consent from the property management office.

Attachment:

A Google Maps view of the Constitution Center (circled), with the National Mall to the north and I-395 and the Potomac River to the south.



The National Endowment for the Arts

The Constitution Center

400 7th Street, SW

2nd and 3rd Floors

Washington, DC 20506-0001

202-682-5400

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